

INFORMATION FOR POTENTIAL LIFEGUARDS FOR FIRST YEAR EMPLOYMENT

Parks & Rec will begin accepting applications for Lifeguards March 1. More than 60 will be hired to work at both John Sevier and Springbrook Pools. You do not have to be currently certified to apply. However, you must be enrolled in a Lifeguard Certification Course when you submit the application.

- ◆ Lifeguard Certification is obtained through the American Red Cross or YMCA classes. Parks & Rec does not certify lifeguards. You are responsible for the cost and scheduling of your certification course.
- ◆ You must be age 15 or older to obtain Lifeguard Certification.
- ◆ Each applicant must complete the Lifeguard Training Course which includes Lifeguarding, First Aid, and Professional Rescuer CPR/AED. Proof of this certification will be required before you are scheduled to work.
- ◆ The Lifeguard Certification is good for a period of 2 years.
- ◆ The offer of employment is contingent upon becoming certified and passing an in-pool skills assessment provided by Parks & Rec.
- ◆ In addition to the certification classes, you will be required to attend one classroom and one or more in-pool sessions conducted by the Parks & Rec Aquatics Staff. You will be notified of the times and dates of these sessions and you will be paid for time spent in this training. The payment will be added to your first paycheck after the pools opens in May. If you attend these sessions and then decide not to work for Parks & Rec, you will not be paid for your time.
- ◆ The rate of pay for a first-year Lifeguards is \$7.50 per hour. Paychecks are issued every two weeks on Fridays.
- ◆ Lifeguards are classified as either *Full-time* or *Fill-in*. Full-time guards work the daily schedule when the pool is open to the public during regular operating hours. Fill-in guards take shifts upon request from Full-time guards who want to take time off. Fill-in guards also work during the hours the pool is not open to the general public but many activities are scheduled. These include early morning clean up, swim lessons, swim team practices, Blount County Schools Day Care pool time, Aqua Aerobics classes and evening private party rentals. A Fill-in guard can work as many hours as Full-time depending on his/her ambition, scheduling flexibility and availability of transportation.
- ◆ First year Lifeguards are not usually placed in Full-time positions until they have one season of experience. The exception to this may occur when the first -year guard is an exceptionally skilled swimmer, exhibits emotional maturity and proves to be very responsible OR someone who has had strong previous experience as a Lifeguard prior to coming to Parks & Rec. It is often possible for a Fill-in to be promoted to Full-time mid-season if a vacancy occurs.
- ◆ First -year Lifeguards who end the season in good standing are automatically invited back to work for Parks & Rec the following year. Returning Lifeguards are given early application privileges before it is determined how many new Lifeguards can be hired each year. The average number of years a Lifeguard works for Parks & Rec on average is four years. Many progress to Head Lifeguard and then work as Pool Managers while in college or when starting careers with the school systems which allows them time to take a summer job.



Lifeguard Employment Application

316 S. Everett High Road, Maryville, TN 37804
Telephone: (865) 983-9244 Fax: (865) 983-8831
Email: info@parksrec.com

AN EQUAL OPPORTUNITY EMPLOYER

Print your full name: _____ Date: _____

First name, middle name or nickname you prefer to use: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____

Email address: _____ *If you do not regularly check your email, leave this line blank.*

Cell phone #: _____ Home phone # (if any): _____

Emergency contact person: (contact must be over age 18): Name _____

Emergency contact phone number: _____

Emergency contact relationship to you: _____

Have you ever been employed by Parks & Recreation in the past? _____ If so, what position(s) and when?

Are you legally eligible to be employed in the United States? _____

Current education level: ___ High school student ___ College/University student ___ High school graduate
___ College graduate ___ Obtained a GED

If you are currently a high school or college student list which school you attend: _____

Knowing which school you attend, helps Parks & Rec to determine when you will be available for the summer and when you must return to school.

Certification: Do you currently have a valid Lifeguard Certification? _____

If you answered yes to the above question, attach a copy of your certification card/certificate to this application. If you are not currently certified, you must already be enrolled in a certification course before you submit this application. Use the space below to provide information on the course in which you have enrolled. Parks & Rec reserves the right to use the information provided to verify enrollment.

Course location: _____ Location phone number: _____

Course dates: _____

Reference:

1. Name: _____ Phone number: _____

Mailing address: _____

City: _____ State: _____ Zip code: _____

Relationship to applicant: _____

Parental Consent: If you are under age 18 you must have the Parental Consent section of this application below signed by your custodial parent or guardian.

Authorizations:

I authorize investigation of all statements contained in this application, and it is understood that any misrepresentation by me will be sufficient cause for cancellation of the application and/or separation from service if I have been employed.

I understand if I am over the age of 18, I will be required to give signed permission for a criminal background investigation to be completed if I am to be hired.

I authorize any person or organization whose name I have given as a reference to furnish the Parks & Recreation Commission any information they have concerning me, and I hereby release all such persons and organizations from any claims for damages.

I understand that if I am employed by the Parks & Recreation Commission, I must abide by the policies, procedures, rules and regulations of the Commission.

I agree if employed, to attend all training and policy review sessions as may be deemed necessary by my employer to provide me with adequate skills and knowledge to perform my job.

I understand that the completion of this application does not constitute an offer of employment.

Signature of applicant: _____

CONSENT FOR EMPLOYMENT OF MINOR CHILD

Federal and state laws require the legal consent of a custodial parent or guardian in order for a child under the age of 18 years to be employed by the Parks & Recreation Commission.

By signing this consent form, the custodial parent/guardian agrees to the following:

If my child is hired by the Parks & Recreation Commission, I give my consent for his/her employment under the rules as set forth by the United States Government Child Labor Act of 1976 and the policies of the Parks & Recreation Commission.

Also if my child is hired, I agree to submit the required proof of age and proof of U.S. Citizenship/Legal Residency status documentation that will be required for employment (i.e. birth certificate, Social Security, etc.) and to complete an Internal Revenue Service Form W-4 for the withholding of Federal income taxes in my child's name. I understand the required forms and a Policy Manual will be provided at the time of hire.

I understand that work time restrictions are placed on my child due to age as outlined in the U.S. Child Labor Act Sections 50-5-104 and 50-5-105 and that I may obtain a copy of these regulations from the Parks & Recreation Commission upon request.

I certify that I have sole or shared parental custody of the child named in this application or that I am the child's legal guardian.

Signature of parent or guardian: _____

Date: _____

This area for office use only

Sources for the Lifeguard Certification Course Winter-Spring 2017

The Lifeguard Training Course includes three parts: Lifeguarding, First Aid/Safety and Professional Rescuer CPR/AED. The certification is good for 2 years. The cost to re-certify after 2 years is usually about \$65 - \$80.

The following Lifeguard Training Pre-requisites apply to all Lifeguard Certification courses no matter the location. The pre-requisite test will be given prior to first course session. Some locations set a different time for the test. Others give the test just prior to the beginning of the first class. Consult your chosen location for information on this pre-requisite test date/time. If you do not pass the pre-requisites test to be admitted to the full course, that portion of the fee is usually non-refundable so it is important to carefully consider the difficulty of the pre-requisites and consider whether or not you can perform these as required.

- Must be 15 years of age
- Swim 300 yards continuously demonstrating breath control and rhythmic breathing. May use the front crawl, breaststroke or a combination of both but swimming on the back or side is not allowed. Swim goggles may be used.
- Tread water in deep water for 2 minutes using only the legs (hands placed under the armpits)
- Complete a timed event within 1 minute 40 seconds:
 - *Starting in the water, swim 20 yards. The face may be in or out of the water. Swim goggles are not allowed.
 - *Surface dive, feet-first or head-first, to a depth of 7 to 10 feet to retrieve a 10 pound object. Return to the surface and swim 20 yards on the back to return to the starting point with both hands holding the object and keeping the object's face at or near the surface so the object, simulating a human, would be able to breathe. Swimming under water is not allowed.
 - *Exit the water without using the ladder or steps

We are very happy to announce that for the first time ever, Parks & Rec will be providing a Lifeguard Certification Course open only to those who agree to work at the Springbrook and John Sevier Pools this season. Every effort has been made to reduce the cost of the course as low as possible in an effort to recruit exclusively for Parks & Rec and make this job opportunity available to larger numbers of people.

Dates & Locations:

Friday, April 28, 4:30 – 9:00 p.m. (possibly finish earlier) at the Parks & Rec Office located at 316 S. Everett High Road in Maryville.

Saturday, April 29, 9:00 a.m. - 6:00 p.m. at the Green Meadow Country Club enclosed pool located at 1700 Louisville Road in Alcoa.

Sunday, April 30, 1:00 – 5:00 p.m. at the Green Meadow County Club Pool

Fee: \$90

Registration: Registration will be taken at the Parks & Rec Office now through April 24. The office is open Monday-Friday, 8:00 a.m. to 5:00 p.m. Full payment must be made at the time of registration. Refunds will be given only in case of illness or emergencies minus the \$35 cost of the Red Cross Lifeguard Manual.

Class is limited to 20.

Other training locations and dates:

University of TN Aquatics Center - Knoxville

Fee: including pre-requisite test - \$200. UT Students \$160. UT Employees \$180

For complete information and registration forms go to: <http://recsports.utk.edu> Click on AQUATICS.

Course Dates Offered:

Session 3: April 22, 23, 29 & 30 (Sat. & Sun.) 8 AM - 5 PM

Session 4: April 29-30, May 6-7 (Sat. & Sun.) 8 AM - 5 PM

Ski Scuba Center - 2443 Sutherland Ave., Knoxville

For registration information call 865-523-9177

Fee: \$190

Course Dates Offered: April 21 - 24, 2017

Course Times: Friday 4-9 PM

Sat. 9 AM - 9PM

Sun. 9 AM - 9 PM

Mon. 5 - 9 PM

Ft. Sanders Health & Fitness Center - 270 Ft. Sanders West Blvd. Knoxville (next to Kingston Pike at Pellissippi Pkwy)

For more information on registration and fee call 531-5082.

Course Dates Offered:

Pre-test: April 24 Session 2: Thursday, April 27 - Sunday April 30

Course Times: Thurs./Fri. 5—9:45 PM Sat. 7:45 AM—6 PM Sun. 7:45 AM—4 PM